



WTC THEOLOGY

**AUDITING MODULES
POLICY & PROCESS**

2026-27

WTC Auditing Modules Process	
Purpose	To set out clearly WTC's commitment to responding swiftly and appropriately to requests about auditing WTC Programmes or individual modules.
Enquiries	Enquiries about Auditing Modules should be directed to either the Senior Registrar (Alex Collishaw) senior.registrar@wtctheology.org.uk or the Director of Student Services (Diane Lincoln) diane.lincoln@wtctheology.org.uk
UKPRN	10030973
Legal Address	16-17 Clarence Parade, Cheltenham, GL50 3PA
Authors	Senior Registrar and Director of Student Services
Approved by	Senior Executive Team
Next Review	May 2027
Staff members responsible for update	Senior Registrar and Director of Student Services
Policy / procedure relevant to	WTC Alumni and non-alumni - Policies Folder Google Docs

1. Introduction

WTC is a not-for-profit, interdenominational, charismatic theological college with the vision of taking rigorous and accessible Kingdom Theology into the heart of the local church across the UK. Our goal is to equip and empower people of all ages and backgrounds for leadership, mission, and discipleship and, through this, to effect personal and community transformation. We offer part-time, university-accredited qualifications in theology to around 230-250 students per year.

In addition to a range of degree and certificate courses in Kingdom Theology, WTC offers a specialist Graduate Diploma track which is unique in the UK in Church Planting and Leadership and Kingdom Theology. All WTC degree level programmes are validated by Birmingham Newman University.

Our student body (church members and leaders) consists of a wide age range (18-80), with the majority aged between 35-50. They are drawn from a broad cross-section of professional and socio-economic backgrounds in the UK. Students come from a range of church denominations but the majority (c. 70%) are members of the independent church sector (i.e. not affiliated with a formal denomination), which have no dedicated theological colleges. A number left school with no formal qualifications while others study with WTC already having multiple degrees. This richness in backgrounds, thought and experience is part of what makes studying with WTC such a rewarding experience.

2. Definition of auditing

Auditing students attend the physical classroom at the relevant Residentials, they participate at Hub with Canned Content and Video Conferences. Auditing students have access to Moodle, MyWTC, WTC email & Drive, and WTC e-library access. Auditing students will not have access to Study Skills Support, physical Hub libraries, or a WTC Perlego account. Hubs will receive the usual rebate rate for auditing UG students for the weeks that are relevant. PG students would have a Flexi status, not connected to a physical Hub.

Auditing is a learning experience only. If they choose to write assignments to cement their learning, these will not be graded and will not be given any feedback.

3. What is the aim of offering auditing modules?

There is a threefold aim for auditing modules:

3.1 *Encourage lifelong learning*

Auditing offers Alumni who already have established a relationship with WTC an opportunity to continue their learning. In addition, it allows non-Alumni to invest in their own learning and education. Lifelong Learning is also a key

value for the Office for Students (OfS), so the option to audit also reflects WTC's commitment to working within a national educational system.

3.2 Raising the Profile of WTC

Offering the opportunity to audit WTC programmes and/or modules enables non-Alumni to experience WTC first hand, especially those who are already involved in ministry of some kind. This opens the possibility of WTC's profile being raised in church groups that we have yet to be in relationship with.

3.3 Access to potential students and funds

Non-Alumni who have a short term experience with WTC may choose to go on to study as a validated student, so the option to audit also serves the college's growth strategy for validated programmes as it raises the potential for future increased student numbers and raises the profile of the college. This will also widen WTC's fundraising pool. Auditing students may become validated students, or WTC champions.

4. Eligibility to Audit

4.1 Non-Alumni

Non-Alumni students will need to have programme-level appropriate entry requirements. E.g., to audit any GradDip modules, auditing students will be required to hold a bachelor's degree (or equivalent). The reasons for this are:

- It gives auditing students the option to move to the full validated programme.
- It gives auditing students the best experience, and facilitates appropriate interaction in the classroom setting.

In addition, module requirements must also be met where applicable, so where a pre-requisite is required, that needs to be fulfilled first (e.g. 'On the Incarnation' and 'Christology in Context')

4.2 Current student wanting to switch from validated to auditing

When a student wants to switch from validated to auditing status, several factors must be considered:

- Any outstanding costs (dependent on how far they are in their programme) need to be agreed before the switch can take place.
- If they have completed their first year as a validating student, but want to switch to audit their second year, they are required to pay full fees for year one, and auditing fees for year two.
- All students have a 14-day window in which to switch from audit to validation, in accordance with CMA regulations (with day 1 set as the first day of the appropriate Residential).

4.3 Auditing student wanting to switch to validation

When a student wants to switch from auditing to validated status, several factors must be considered:

- Students must be qualified for the module or programme they are auditing, as outlined in 4.1.
- Students who audit at the September Residential must move from auditing to validated status by mid-October.
- Students who audit modules at the January Residential cannot move from auditing to validated status during the remainder of that academic year. These auditing students can become a validated student at the next available September Residential.

5. Process

All auditing students must complete the WTC online application form. In their application, they should state that they are only applying for 'Auditing' and not 'Validated'. Their student status will be manually changed by WTC from 'Current' to 'Auditing' at the point of receipt of their deposit.

WTC reserves the right to limit the number of auditing students on any one programme or module. This is to safeguard the validating student experience.

6. Fees

Rationale: It is important to find the balance between the cost of auditing being attractive to potential students, whilst at the same time ensuring that it remains cost-effective for WTC, such that there is no financial loss made on any auditing student. Costs are split between Residential costs and teaching costs.

Due to the number of permutations, the costs of auditing for the 2026-27 academic year are outlined below.

6.1 Residential Costs:

- The cost for the September Residential at Nottingham University is £450. This includes food and accommodation.
- The cost for the January Residential at the Hayes Conference Centre is £180 (£45 daily rate). This only includes lunch, dinner and refreshments. Auditing students are required to organise their own accommodation.

6.2 Teaching Costs:

To audit a full programme for 1 year (60 credits): £2,550

To calculate the cost to any auditing student, the number of credits and which Residential needs to be taken into account.

Credit Value	Residential	Total Cost
10	September	£800
10	January	£550
20	September	£1,050
20	January	£800
20	Sept & Jan	£1,250

* Some 20 credit modules are taught over two Residentials, so the cost would increase accordingly.